

Angie's Home Team



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How to Use This Web Site

The core functions of this website are the key to using the site productively. You may always run public property searches. However, you must be logged in to the site as a member to gain full access to the MLS data (members can view addresses, view maps specific to the property, and compare properties) and to utilize all core functions of the site to their fullest capabilities. Membership is free, so be sure to sign up today.

Here are instructions for using the main functions available to members:

Property Search

Here are detailed instructions on how to search for property:

To run a property search using basic criteria:

- Login.
- Click the "Property Search" button or link.
- Select a property type.
- Search by one MLS # or many MLS #'s or
- Define your price range.
- Select a property status.
- Select your search town(s).
- You can also search by zip code if you prefer.
- You may search for properties on a particular street or for a specific address.
- You can change the number of properties displayed on each search results page.
- To save the search you are about to run:
 - Check the box next to "Save this search?"
 - Input a name for your search.
 - Select whether you would like to receive alerts or updates.
- Click the "Save Search" button.
- Run the search: Click the "Search" button at the bottom of the page.
- On the results page, click each column heading to change the sort criteria.
- To view a property's Listing Sheet, click the property's photo.

To run a property search using advanced criteria:

- Login.
- Click the "Property Search" button or link.
- Follow the steps for running a basic property search outlined above.
- Click the "More Search Options" link. Additional search criteria will now display.
- This area contains optional additional criteria you may use to hone your search.
- Available advanced search criteria include age, lot size, living area, # of rooms, # of bedrooms, # of baths (full and half), status date, and specific styles of a property type.
- To save the search you are about to run:
 - Check the box next to "Save this search?"
 - Input a name for your search.
 - Select whether you would like to receive alerts or updates.
- Click the "Save Search" button.
- Run the search: Click the "Search" button at the bottom of the page.
- On the results page, click each column heading to change the sort criteria.
- To view a property's Listing Sheet, click the property's photo.

Saved Properties

A Saved Property is a property you want to save and track.

There are several ways to mark a property as a Saved Property:

- Run a property search and click the "saved prop +" link next to the property you wish to add.
- If you are viewing a property's listing sheet, select "Add to My Saved Properties" from the "Actions" menu.
- If you are viewing an emailed Property Search Alert, click the "Add to Saved Properties" link on each property.
- Members can view all of their current Saved Properties by clicking the "Saved Properties" link. If it is your first visit or if you have not previously saved any Saved Properties, you will not have any Saved Properties identified.
- With Saved Properties, members can:
 - Save, track, and instantly retrieve information on an unlimited number of properties
 - Receive instant alerts via email or cellphone when the status or price of a saved property changes
 - Request private showings for a Saved Property

Email Agent

Throughout the system, you will see various links and buttons related to emailing your real estate agent or requesting information. For an added convenience, there is also an "Email Agent" button or link. Click this to easily send email to your real estate agent.

My Preferences

This is where you manage your personal information and settings. It is only accessible when you are logged in.

My Preferences allows you to:

- Edit contact information, change login and password, and edit daily email settings. NOTE: You must click the "Save All Changes" button when finished making changes.
- Modify your list of property search towns.
- View a list of your saved searches from which of the saved searches can be run, edited, or deleted. To do so:
 - First, click the "My Searches" link at the top of the page.
 - Find the saved search you wish to use.
 - Select the desired action for that search – "Run," "Edit," or "Delete."
- Set up cell phone alerts. To do so, enter your cell phone's email address in the "Daily Email Options" section. Several examples of cell phone addresses are provided.
- Click the "Save All Changes" button when you are finished.